

## *Teamwork in Assertive Community Treatment (TACT)*

### References for Teamwork in Assertive Community Treatment Scale items

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Appendix A: TACT Definitions and Items		
Construct	Definition	Items
<b>MODERATING PROCESSES</b>		
Team Learning (1, also see2) – Exploration & Exploitation  1 – None 2 – Once or twice 3 – Three to five times 4 – More than five times (during the past six months)	Exploration is activities that identify the best practices that are currently available from external sources.	<ul style="list-style-type: none"> <li>• I reviewed resource manuals and written materials for effective ACT team's work processes.</li> <li>• I reviewed emails and newsletters for effective ACT team's work processes.</li> <li>• I participated in training sessions for ACT teams.</li> <li>• I participated in training sessions related to ACT (e.g., integrated dual disorder treatment, supported employment, cognitive behavioral therapy).</li> <li>• I observed other ACT teams.</li> </ul>
	Exploitation is activities that operationalize practices in a given setting and evaluate their performance.	<ul style="list-style-type: none"> <li>• I learned new ideas for improving ACT team's work processes from my ACT team members.</li> <li>• I participated in selecting work process changes for implementation.</li> <li>• I helped to implement a planned change in my ACT team's work processes.</li> <li>• I participated in analyzing problems in my ACT team's work processes.</li> <li>• I helped to evaluate a planned change in my ACT team's work processes.</li> <li>• I reflected on our ACT team organization and improvement activities with my ACT team.</li> </ul>
Conflict & Constructive Controversy (3, 4)  1 – Strongly disagree 2 – Somewhat disagree 3 – Somewhat agree 4 – Strongly agree	Conflict is perceived incompatibilities or discrepant views among team members.	<ul style="list-style-type: none"> <li>• I felt that my ACT team members did NOT get along.</li> <li>• I felt that personality clashes were evident in my ACT team.</li> <li>• I felt that conflicts regarding ideas frequently arose in my ACT team.</li> <li>• I felt that my ACT team members had different opinions about how to organize work.</li> </ul>
	Constructive controversy is “the critical and open discussion of divergent perspectives including task related facts, data and opposing ideas.”	<ul style="list-style-type: none"> <li>• I felt that even when we disagreed on my ACT team, we communicated with respect for each other.</li> <li>• I felt that on my ACT team we used our opposing views to understand problems.</li> </ul>

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Psychological Safety (5, 6)  1 – Strongly disagree 2 – Somewhat disagree 3 – Somewhat agree 4 – Strongly agree	“Team psychological safety is a shared belief that the team is safe for interpersonal risk taking.”	<ul style="list-style-type: none"> <li>• I felt that I could bring up personal safety issues, such as working in dangerous neighborhoods, to my ACT team members.</li> <li>• I felt that I could bring up mistakes and slips by my team in consumer care activities to my ACT team members.</li> <li>• I felt that I could bring up problems and tough issues, such as unprofessional behavior or missing team meetings, to my ACT team members.</li> <li>• I felt that if I made a mistake, other members of my ACT team would NOT hold it against me.</li> <li>• I felt that it was safe to take a risk to try new things in my ACT team.</li> <li>• I felt that my personal skills and talents were valued by other members of my ACT team.</li> <li>• I felt that it was easy to ask for a change in the time of a visit.</li> <li>• I felt that it was easy to ask for a partner to accompany me on a visit.</li> </ul>
Goal Agreement – Safety and Quality Orientation (7)  1 – Strongly disagree 2 – Somewhat disagree 3 – Somewhat agree 4 – Strongly agree	Goal agreement is a shared perception of the priority of a team's objectives.	<ul style="list-style-type: none"> <li>• I felt that I had the time during visits with consumers to assure safety for me or the consumers, even if it meant visiting fewer consumers.</li> <li>• I felt that I had the time to assure high quality visits with consumers, even if it meant visiting fewer consumers.</li> <li>• I felt that I had to make as many consumer visits as possible, even if it meant lower quality visits or less personal or consumer safety. (reverse coded)</li> </ul>

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<b>MEDIATING PROCESSES</b>		
Information Accessibility (8)  1 – Almost never 2 – Occasionally 3 – Often 4 – Usually 5 – Almost always	Information accessibility is low waste in obtaining information.	<ul style="list-style-type: none"> <li>• I could obtain information about consumer issues, such as living arrangements or personal relationships, from my ACT team's daily meeting.</li> <li>• I could obtain information about consumers that I needed to provide care from other members of my ACT team.</li> <li>• I felt that the encounter notes for consumers who I was visiting were current.</li> <li>• I felt that the rehabilitation interventions for consumers to be seen that day were clearly discussed during daily team meetings.</li> </ul>
<b>MEDIATING STATES</b>		
Situational Awareness – Encounter Preparedness & Consumer-Centered Care (9)  1 – Almost never 2 – Occasionally 3 – Often 4 – Usually 5 – Almost always	Encounter preparedness is the degree to which team members feel prepared to perform their daily tasks. A high degree of preparedness means that a team member knows her or his schedule, consumer information, purpose of the visit, and the activities/intervention that he or she should perform during an encounter.	<ul style="list-style-type: none"> <li>• I worked with consumers to develop rehabilitation goals.</li> <li>• I knew my complete consumer visit schedule.</li> <li>• I knew the medical diagnosis of the consumer before a visit.</li> <li>• I knew the functional assessment of the consumer before a visit.</li> <li>• I knew the rehabilitative intervention I should work on with the consumer before a visit.</li> <li>• I related my observations of the consumer during a visit to the consumer's medical diagnosis and functional assessment.</li> <li>• I knew how to code a visit's rehabilitation activities at the conclusion of the visit.</li> </ul>
	Consumer-centered care is the degree to which teams integrate	<ul style="list-style-type: none"> <li>• Consumers participated in treatment planning meetings.</li> <li>• Rehabilitation planning was integrated into assessments, treatment planning, or interventions.</li> </ul>

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	consumer-specific contexts and conditions in their treatment planning and interventions.	<ul style="list-style-type: none"><li>• Skill building was integrated into assessments, treatment planning, or interventions.</li><li>• Natural supports were integrated into assessments, treatment planning, or interventions.</li></ul>

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**Appendix B. Factor Loadings from Exploratory Factor Analysis with Promax Rotation of 1st Wave**<sup>1,2</sup>

Variable	Exploitation	Psych Safety	Enctr Prep	Cons Ctrd	Conflict	Exploration	Goal Agree	Const Contr	Info Access
Safety personal issue	0.064	0.608	0.118	-0.068	0.021	-0.124	0.025	-0.001	-0.025
Safety mistake	-0.022	0.462	0.026	0.055	0.016	0.041	0.046	0.131	-0.048
Safety problems	0.035	0.344	0.096	-0.053	-0.023	0.139	-0.029	0.224	-0.057
Safety tolerance	-0.067	0.673	-0.119	0.035	-0.036	0.019	0.014	0.076	0.014
Safety take risk	0.005	0.642	-0.012	-0.099	-0.081	0.103	-0.058	0.002	-0.043
Safety skill valued	0.023	0.536	0.090	-0.119	-0.071	-0.029	-0.012	0.211	0.032
Safety change time	0.016	0.527	-0.090	-0.002	0.084	-0.009	0.049	-0.052	0.119
Safety ask company	0.059	0.693	-0.056	0.159	-0.046	0.008	-0.048	-0.065	0.163
Conflict get along	-0.029	-0.032	-0.003	-0.025	0.634	-0.006	0.114	-0.180	0.073
Conflict person clash	0.003	-0.001	-0.031	0.023	0.760	0.065	0.010	0.017	0.018
Conflict ideas	0.010	-0.045	0.041	-0.085	0.743	-0.015	-0.208	0.067	0.062
Conflict diff opinions	0.053	-0.003	0.046	0.076	0.523	-0.066	-0.042	-0.050	-0.075
Conflict respect	-0.046	0.132	-0.050	0.075	-0.097	-0.108	-0.014	0.608	0.087
Conflict understand	0.074	0.066	-0.079	0.140	-0.052	-0.100	-0.004	0.657	0.083
Goal safety	0.028	0.181	0.087	-0.070	0.020	0.032	0.454	0.118	0.120
Goal quality	0.032	-0.053	0.046	-0.017	-0.050	0.015	0.901	-0.031	0.008
Goal productivity	0.055	-0.010	0.037	-0.014	0.032	0.032	-0.666	0.043	-0.061
Info from meeting	0.039	0.233	-0.007	-0.023	0.019	0.059	0.186	-0.102	0.457
Info from peers	-0.072	0.184	0.118	0.008	0.121	-0.025	0.044	0.178	0.625
Info notes current	-0.033	-0.074	0.078	0.164	-0.187	0.121	-0.087	0.153	0.251
Info intervention discussed	0.067	-0.120	-0.038	0.314	-0.090	0.089	0.036	0.206	0.367
Know consumer involvement	-0.058	0.015	0.585	0.063	0.129	-0.014	0.002	-0.025	-0.060
Know schedule	-0.061	0.070	0.620	-0.031	-0.146	-0.021	0.069	0.041	-0.070
Know diagnosis	0.049	-0.012	0.649	-0.100	-0.023	0.014	0.003	-0.014	0.132
Know function assess	-0.076	0.022	0.601	0.081	0.033	0.129	-0.066	-0.076	0.041
Know rehab intervention	-0.019	0.036	0.554	0.179	0.051	-0.071	0.043	-0.070	0.134

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Know relate observation	0.095	-0.175	0.524	0.121	0.004	-0.042	0.069	-0.028	0.014
Know code rehab	0.216	-0.058	0.384	0.177	-0.075	-0.002	-0.030	-0.034	-0.038
Know consumer participation	-0.030	-0.080	0.102	0.378	-0.034	0.087	-0.064	0.075	-0.007
Know integration	0.052	-0.006	0.079	0.830	0.022	-0.016	0.047	-0.024	-0.075
Know skill building	0.004	0.096	0.090	0.863	0.055	-0.039	-0.015	-0.003	0.003
Know natural support	-0.095	-0.060	-0.034	0.606	-0.022	0.029	-0.020	0.152	0.092
Learn review manual	0.152	-0.047	0.077	-0.069	0.081	0.618	0.068	0.189	-0.065
Learn review newsletter	-0.006	-0.003	-0.018	0.111	0.058	0.737	0.122	0.098	-0.083
Learn act training	-0.008	0.138	-0.088	0.104	-0.051	0.761	-0.023	-0.242	0.032
Learn other training	0.116	0.043	0.143	-0.008	-0.040	0.570	-0.173	-0.209	0.100
Learn observation	0.069	-0.187	-0.068	-0.136	-0.057	0.448	-0.008	-0.059	0.204
Learn from peers	0.531	-0.051	0.050	0.036	-0.104	-0.017	-0.084	0.216	0.132
Learn select change	0.716	-0.005	0.014	0.003	0.041	0.156	0.013	0.124	-0.084
Learn implement change	0.821	-0.012	-0.111	0.022	0.106	0.075	0.050	0.058	-0.028
Learn analyze problem	0.922	0.057	-0.031	-0.012	-0.033	-0.111	0.009	-0.105	0.034
Learn evaluate change	0.856	-0.001	-0.020	-0.008	-0.004	0.010	-0.022	-0.083	0.011
Learn reflect	0.638	0.085	0.126	-0.061	0.003	0.043	-0.003	-0.017	-0.042

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1. Four candidate items that loaded on single-item factors in an initial EFA were dropped from the scale and excluded from this analysis.
2. Highlights indicate item-to-factor assignments.